



**Erasmus+ Programme**  
**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional agreement 2022-2029**  
**between programme countries**  
**[Minimum requirements]**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

<b>Name of the institution</b>  <b>(and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details</b>  <b>(email, phone)</b>	<b>Website</b>  <b>(eg. of the course catalogue)</b>
ZONGULDAK BÜLENT ECEVİT UNIVERSITY	<b>TR</b> <b>ZONGUL</b> <b>D 01</b>	<b>Erasmus+ Programme Coordinator:</b> Assoc. Lecturer Dincer BİÇER erasmus@beun.edu.tr Bülent Ecevit University Coordination Office of Foreign Relations Farabi Campus Student Affairs Building 2th Floor 67100 Incivez, Zonguldak/Turkey Tel: +90/372/2911639 fax: +90/372/2576215 <b>Administrative (Faculty) coordinator:</b> Caner ÖZDEMİR, PhD canerozdemir@gmail.com BEÜ Faculty of Economics and Administrative Sciences Incivez, 67100, Zonguldak, Turkey Tel : +90/372/2911711 <b>Departmental Coordinator</b> Res. Asst. Arınç BOZ BEÜ Faculty of Economics and Administrative Sciences Department of Public Finance 67100 Incivez, Zonguldak/Turkey Tel: +903722912386 e-mail: arincboz@hotmail.com	<a href="http://erasmus.beun.edu.tr/en/">http://erasmus.beun.edu.tr/en/</a>



UNIVERSIDAD NACIONAL DE COLOMBIA	BOGOTÁ	<b>Prof. Melba Libia Cárdenas Beltrán</b> Dirección de Relaciones Exteriores (DRE) Carrera 45 No. 26-85 Edificio Uriel Gutiérrez, Bogotá D.C. - Colombia Tel.: + 571 316 5650 Email: dre_nal@unal.edu.co	General: <a href="https://unal.edu.co/">https://unal.edu.co/</a> Faculty/faculties: <a href="https://programasacademicos.unal.edu.co/">https://programasacademicos.unal.edu.co/</a> Course catalogue: <a href="http://www.dre.unal.edu.co/nc/esx/es/movilidad/entrante.html">http://www.dre.unal.edu.co/nc/esx/es/movilidad/entrante.html</a>
----------------------------------	--------	--	---

## B. Mobility numbers<sup>1</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the **end of November** in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ZONGULD 01	CO BOGOTÁ01	0412	Finance (Public Finance)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	1 <sup>st</sup> 2 X 6 months 2 <sup>nd</sup> 2 X 6 months 3 <sup>rd</sup> 2 X 6 months	Only by individual agreement
CO BOGOTÁ01	TR ZONGULD 01	0311	Economics	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	1 <sup>st</sup> 2 X 6 months 2 <sup>nd</sup> 2 X 6 months 3 <sup>rd</sup> 2 X 6 months	Only by individual agreement

<sup>1</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ZONGULD 01	CO BOGOTÁ01	0412	Finance (Public Finance)	2 teachers (total of 10 days)	2 X 5 days
CO BOGOTÁ01	TR ZONGULD 01	0311	Economics	2 teachers (total of 10 days)	2 X 5 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution n [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>2</sup>	
			Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
TR ZONGULD 01	ALL	ENGLISH	B1 in English	B1 in English
CO BOGOTÁ01	SPANISH	ENGLISH	1: B1 in SPANISH  2: B1 in ENGLISH	1: B1 in SPANISH  2: B1 in ENGLISH

### D. Additional requirements

<sup>2</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CO BOGOTA01	April 30th	October 30th
TR ZONGULD 01	September - January	February-June

2. The receiving institution will send its decision within **4 weeks**.
3. A Transcript of Records will be issued by the receiving institution **no later than 4 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

**TRZONGULD01:** <http://eobs.beun.edu.tr/EOBS/Bilgi/DegerlendirmeSistemi>

For each of the courses the student has taken, one of the letter marks below are assigned by academic staff as the end of term mark. The coefficients and 100-point equivalents of letter marks are provided below. The degree of success, mark, coefficient and point equivalents are:

Level	Grade	Coefficient	Score
Outstanding	AA	4.00	94 – 100
Excellent	BA	3.50	87 – 93
Very good	BB	3.00	80 – 86
Commendable	CB	2.50	73 – 79
Good	CC	2.00	65 – 72
Competent	DC	1.50	58 – 64
Satisfactory	DD	1.00	50 – 57
Marginal Fail	FD	0.50	45 – 49
Weak Fail	FF	0.00	0 – 44
Pass	YT		
Fail	YZ		
Exempt	MU		
Excuse	MZ		
Non-Attendance	DZ	0.00	
Non-Attendance to exam	GR	0.00	

CO BOGOTA01	<a href="http://168.176.239.139/equivalencias/">http://168.176.239.139/equivalencias/</a>
-------------	---

Escala UNAL	ECTS
4.6 - 5	A
4.1 - 4.5	B
3.6 - 4.0	C
3 - 3.5	D,E
2.6 - 2.9	FX
0 -2.5	F

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ZONGULD 01	Erasmus Programme Coordinatorship <a href="mailto:erasmus@beun.edu.tr">erasmus@beun.edu.tr</a> +90372291639	<a href="http://erasmus.beun.edu.tr/en">http://erasmus.beun.edu.tr/en</a>



CO BOGOTA01	E-mail: <a href="mailto:dre_nal@unal.edu.co">dre_nal@unal.edu.co</a> Tel: +57 1 316 5650	<a href="http://www.dre.unal.edu.co/movilidad/incoming.html">http://www.dre.unal.edu.co/movilidad/incoming.html</a>
----------------	---	---

### 3. Insurance

The sending and receiving institutions will requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CO BOGOTA01	E-mail: <a href="mailto:dre_nal@unal.edu.co">dre_nal@unal.edu.co</a> Tel: +57 1 316 5650	<a href="http://www.dre.unal.edu.co/movilidad/incoming.html">http://www.dre.unal.edu.co/movilidad/incoming.html</a>
TR ZONGULD 01	Erasmus Programme Coordinatorship <a href="mailto:erasmus@beun.edu.tr">erasmus@beun.edu.tr</a> +90372291639	<a href="http://erasmus.beun.edu.tr/en">http://erasmus.beun.edu.tr/en</a>


### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CO BOGOTA01	E-mail: <a href="mailto:dre_nal@unal.edu.co">dre_nal@unal.edu.co</a> Tel: +57 1 316 5650	<a href="http://www.dre.unal.edu.co/movilidad/incoming.html">http://www.dre.unal.edu.co/movilidad/incoming.html</a>
TR ZONGULD 01	Erasmus Programme Coordinatorship <a href="mailto:erasmus@beun.edu.tr">erasmus@beun.edu.tr</a> +90372291639	<a href="http://erasmus.beun.edu.tr/en">http://erasmus.beun.edu.tr/en</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
CO BOGOTA01	Prof. PhD. Dolly Montoya Castaño President		
TR ZONGULD 01	Res. Asst. Arinç BOZ Departmental Coordinator	09/11/2022	

<sup>3</sup> Scanned signatures are accepted