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INDIRE



INDIRE  
ISTITUTO  
NAZIONALE  
CONTEMPORANEA  
PER LA QUALITÀ  
DELL'INSEGNAMENTO

ALLEGATO I

**MOBILITY AGREEMENT STAFF MOBILITY FOR TRAINING**

**MOBILITY AGREEMENT  
STAFF MOBILITY FOR TRAINING<sup>1</sup>**

Planned period of the training activity: from 15/05/2017 till 19/05/2017  
Duration (days) – excluding travel days: 5

**The Staff Member**

Last name (s)	<b>Rozo Montaña</b>	First name (s)	<b>Nancy</b>
Seniority <sup>2</sup>		Nationality <sup>3</sup>	<b>Colombian</b>
Sex [M/F]	F	Academic year	2016/2017
E-mail	<b>nrozom@unal.edu.co</b>		

**The Sending Institution**

Name	<b>Universidad Nacional de Colombia</b>	Faculty/Department	<b>Arts/ Architecture</b>
Erasmus code <sup>4</sup> (if applicable)	<b>999878814</b>		
Address	Carrera 45 No 26- 85	Country/ Country code <sup>5</sup>	<b>Colombia</b>
Contact person name and position	Prof. Catalina Arévalo Ferro Director of External Affairs	Contact person e-mail / phone	

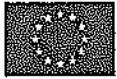
<sup>1</sup> In case the mobility combines teaching and training activities, the mobility agreement for teaching template should be used and adjusted to fit both activity types.

<sup>2</sup> **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).

<sup>3</sup> **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>4</sup> **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives.. It is only applicable to higher education institutions located in Programme Countries.

<sup>5</sup> **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>



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### The Receiving Institution / Enterprise<sup>6</sup>

Name	Università Iuav di Venezia		
Erasmus code (if applicable)	I VENEZIA02	Faculty/Department	Scienze dell'architettura
Address		Country/ Country code	Italy
Contact person, name and position	Claudia CAPUANO (Ms)	Contact person e-mail / phone	International Affairs Office international@iuav.it +39 (0)41 2571739 f. +39 (0)41 2571160
Type of enterprise:		Size of enterprise (if applicable)	<input type="checkbox"/> <250 employees <input type="checkbox"/> >250 employees

## Section to be completed BEFORE THE MOBILITY

### I. PROPOSED MOBILITY PROGRAMME

Language of training: English

#### Overall objectives of the mobility:

This event aims to provide an exchange of knowledge, ideas and best practices from participants coming from different universities about international strategies.

#### Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):

The participation in this meeting could help to strengthen the relationship between the two universities already linked thanks to a specific agreement.

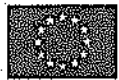
It can be the occasion to share different experiences in the field of international strategies and projects that our university developed with other partners around the world.

#### Activities to be carried out:

To participate in the international administrative staff training week at the IUAV University.

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<sup>6</sup> All references to "enterprise" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects.



This is the program that will be carry out during these days:

Monday, May 15th, 2017

Offices in "Campo della Lana", S. Croce 601 - Venice

h. 10,00: welcome from International Relations Mobility office

Guests introduction

Presentation of International Relations Mobility and Traineeship office;

Presentation of Promotion office abroad

Tuesday, May 16th, 2017

Offices in

- "Campo della Lana", S. Croce 601 - Venice

h. 10,00: interview with Master services

- "Tolentini", S. Croce 191 - Venice

h. 11.00: visit of the Tuav Library and introduction at the main services;

visit of the Cartography Laboratory

Wednesday, May 17th, 2017

Offices in

- "Badoer", S. Polo 2468 - Venice

h. 10,00: visit to Scuola di Dottorato

- "Tolentini", S. Croce 191 - Venice

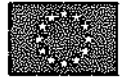
h 11,00: visit to the Research Service;

to the Technology Transfer office

visit to Lama Laboratory

Thursday, May 18th, 2017

Offices in "Cotonificio", Dorsoduro 2196- Venice



h. 10,00: visit of the Materials Laboratory and of the Laboratory Project Archive

Friday, May 19th, 2017

Offices in

"Tolentini", S. Croce 191 - Venice

h. 10,00: interview with COMESTA office (to be confirmed)

"Campo della Lana", S. Croce 601 - Venice

h. 11.30: interview with your university's Iuav tutors and incoming students

At the end: International Relations Mobility office greetings

**Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**

From this meeting it is expected to share experiences and best practices that can help to solve administration problems and to improve the incoming and outgoing mobility's procedure in general. It could be the occasion to create new links and new collaboration opportunities for joint works.

The meeting could also offer the possibility to increase the exchanges between undergraduate and graduate students from both institutions and the number of professors doing seminars and conferences or developing joint research programs.

**II. COMMITMENT OF THE THREE PARTIES**

By signing<sup>7</sup> this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

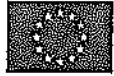
The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

<sup>7</sup> Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.



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The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

**The staff member**

Name: Nancy Rozo Montaña

Signature:

Date:

**The sending institution/enterprise**

Name of the responsible person: Prof. Ignacio Mantilla Prada - Rector

Signature:

Date: 03 MAR, 2017

**The receiving institution**

Name of the responsible person:

Signature:

Date:

Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution.

