

Estimados coordinadores, (Scroll down for English)

La nominación para el semestre septiembre 23 enero 24, tendrá lugar desde el 1 de marzo hasta el 30 de abril de 2023.

Primer paso:

Durante este periodo de tiempo, deben enviar los siguientes datos, de cada uno de los estudiantes nominados al correo: encarna.saez@uah.es :

Nombre y apellidos

Email

Copia del pasaporte

Tipo de estudios **de Grado** a realizar (Ej: derecho, economía...)

Nivel de español (si no es su lengua de origen)

Segundo paso:

Una vez recibido un email con la aceptación, los estudiantes, deberán entrar en esta web page:

https://www1.uah.es/eventos/inicio.asp?id_evento=8436

y rellenar todos datos que se piden.

El código erasmus es: E ALCAL-H 01

Tercer paso:

Tras rellenar los datos y enviarlos, los estudiantes deben enviar un email a : encarna.saez@uah.es con **estos dos documentos rellenos y firmados**:

1 Acuerdo de Estudios:

<https://www.uah.es/export/sites/uah/es/internacional/.galleries/Galeria-de-desgargas-de-Internacional/solicitud-admision-acuerdo-estudios.pdf>

2 Seguro médico:

Declaración jurada de poseer un seguro médico que cumpla con las condiciones exigidas:

<https://www.uah.es/export/sites/uah/es/internacional/.galleries/Galeria-de-desgargas-de-Internacional/Declaracion-Responsable-estudiantes-extracomunitarios.pdf>

Para poder rellenar este documento, el estudiante deberá contratar un seguro médico con cobertura internacional que cumpla con estos dos requisitos:

- Repatriación por fallecimiento, accidente o enfermedad.
- Gastos por intervención quirúrgica cubiertos por anticipado o prepagados.

Los estudiantes deben estar inscritos en la página y haber enviado estos dos documentos antes del 30 de abril de 2023. **No serán aceptados los estudiantes que no cumplan estos requisitos**

English Version:

Dear coordinators,

The student nomination for Fall Semester: September 23 January 24, will take place **from March 1st to April 30th 24.**

First step:

During this period, the coordinator must send an email with the nominated students to encarna.saez@uah.es with the following students' data:

- Name, second names
- E-mail
- Passport copy
- **Undergraduate studies** that they are going to attend.

Second step:

Once the students have been nominated and accepted by email, the coordinator or the student, have to enter in this webpage:

https://www1.uah.es/eventos/inicio.asp?id_evento=8436

Erasmus Code: E ALCAL-H01

Third step

The students must send an email to: encarna.saez@uah.es with these two documents:

- Learning Agreement:

<https://www.uah.es/export/sites/uah/es/internacional/.galleries/Galeria-de-desgargas-de-Internacional/solicitud-admision-acuerdo-estudios.pdf>

- Health insurance The following document duly completed and signed:

DECLARATION OF HONOR

_____, student
(Name, Surname)

from _____, with Passport/ID number
(Home University name)

_____, that has been accepted as **NO- ERASMUS** mobility exchange
student during the academic year ____/____.

I hereby declare that:

I own a Health Insurance Policy with international coverage.

- ☐ Repatriation in case of death, illness or accident.
- ☐ Surgical expenses are prepaid or assumed by the insurance company in advance

Company: _____

Policy number: _____

Contact in case of accident: _____

In _____/_____/_____

Signature.: _____

For that, you must get an International Health Insurance Policy that must guarantee:

- Repatriation in case of death, illness or accident.
- Surgical expenses are prepaid or assumed by the insurance company in advance.

In case you don't have a Health Insurance Policy which covers the requirements above mentioned, it would be necessary to buy the private Health Insurance Policy.

Please keep in mind: To receive your letter of acceptance, you need to fill in the form, and send these two documents before the deadline: April 30th to:
encarna.saez@uah.es

After this date, we will not accept any students.